

Desert Cove Homeowner's Association

General Meeting Minutes (Draft)

(Draft to be approved at 2024 Annual General Meeting)

Held: Tuesday, April 30, 2024 @ 7:00 p.m. at the Recreation Centre

1. **Call to order and rules of conduct:** The meeting was called to order at 7:02 pm

2. **Acceptance of proxies and on-line votes received:**

2.1. Number of on-line votes received (in good standing) **22**

2.2. Number of proxies received in advance of the meeting **0**

3. **Confirmation of General Meeting attendees: 88**

3.1. Accompanying Proxies **4**

4. **Confirmation of quorum:** (5% of current members in good standing)

On-line Votes	22	Total votes <i>less Board</i>	105
Advance Proxies	0	In Attendance <i>less Board</i>	83
Total in attendance	88	Total Membership	678
Accompanying Proxies	4	Needed for Quorum – 5% of 678	34
Total number of votes available	114	Quorum Confirmed?	yes

5. **Approval of agenda:** (as circulated and posted: April 16, 2024)

5.1. Note: Topics related to Management that were outstanding from the AGM will be addressed in **9.4 Result of Meeting with Desert Cove Management**

MOTION: to approve agenda

Moved By:	Jackie Palmer	Seconded By:	Diana MacIntyre-Fortier
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	For	Against	Abstain
On-line votes	20	0	2
Advanced proxies	0	0	0
In attendance plus accompanying proxies	92	0	1
Total	111	0	3
Motion is carried?	YES		

6. **Approval of minutes:** (Annual General Meeting of September 19, 2023)

MOTION: to approve Minutes

Moved By:	Ron Paskevich	Seconded By:	Ron Ramsey
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	For	Against	Abstain
On-line votes	19	0	3
Advanced proxies	0	0	0
In attendance plus accompanying proxies	92	0	0
Total	111	0	3
Motion is carried? YES			

7. Directors Reports: (Reports are available on the DCHA website on the DCHA Members page)

7.1. Chair and President: Marilyn Richardson

7.2. Vice President: Rhonda Van Lent

7.3. Treasurer: Cecile Zandbergen

7.3.1. Approval of DCHA Financial Year End Report August 31st, 2023

7.3.1.1. Note: Gas honorarium expense for refundable recycling is deducted from total amount to be donated to the VJH.

MOTION: to approve DCHA Financial Year End Report August 31st, 2023

Moved By:	Mike Dennison	Seconded By:	Donna Gilchrist
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	For	Against	Abstain
On-line votes	19	0	3
Advanced proxies	0	0	0
In attendance plus accompanying proxies	92	0	0
Total	111	0	3
Motion is carried? YES			

7.4. Secretary: Linda Hill

7.5. Data Management Director: Tracy Cox

7.5.1. Linda Hill provided a demonstration of the Desert Cove Homeowners Association Website, what information is available and how to find it.

7.5.2. A member suggested that a link to the Website and Emergency Contact List be available on DC Email News. Mary Matus has agreed to add these links.

7.5.3. A member suggested in order to avoid confusion, that the Website Headings should read “Desert Cove Homeowners Association” rather than “Desert Cove Estates”. The Board has agreed to make this change.

7.6. Welcome Director: Shaunie Wood

7.7. Social Director: Kathy Burwell

7.7.1. A presentation was made by the Desert Cove Cookbook Team (Jackie Palmer, Diana MacIntyre-Fortier, Sharon Riese, Judy Diemert, and Kathy Burwell). A cookbook was created from a collection of recipes submitted by DC residents. One hundred cookbooks were printed and sold relatively quickly and the DCHA was presented a cheque with the profits in the amount of \$588.06. The team is planning to reprint the cookbook for the Christmas season and possibly a second version with new recipes at a later date.

7.8. Recreation Director: Laurie French

7.9. Directors at Large: Mary Mate, Monica McDonald

7.9.1. Diana Fortier, as a representative of the DC First Responders, stated that if the Defibrillator is used it is extremely important to inform Monica McDonald or one of the DC First Responders, as the pads require replacement after each use. The Board will post a notice on the Defibrillator.

7.9.2. A member suggested posting pictures of the DC First Responders. The board will look into this possibility, with respect to the confidentiality of the team.

8. Old Business:

8.1. No old business

9. New Business:

9.1. **Presentation: “A Community of Giving”** (Article is available on the DCHA website on the Refundable Recycling page)

Mary Mate provided a look back at some of Desert Cove’s history of generosity, the inception of the Refundable Recycling Program and what it looks like today.

9.2. MOTION: to sell the poker table in library.

The poker table is not being used.

Moved By:	Doug MacGregor	Seconded By:	Robert Huth
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	For	Against	Abstain
On-line votes	17	1	4
Advanced proxies	0	0	0
In attendance plus accompanying proxies	31	55	6
Total	48	56	10
Motion is carried? Motion Defeated			

9.2.1. **Discussion:** A member suggested that the table would be used if it was accessible. It was suggested that if the table was moved out of the library and castors installed, it could be stored in the main hall. The board will take this item forward for resolution.

9.3. MOTION: Members who have not paid their dues by the end of the year (December 31st) become inactive. Inactive members will lose member privileges until the next cycle of dues collection (August 1st)

Moved By:	Bruce Burwell	Seconded By:	Ron Paskevich
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9.3.1. Discussion

- A membership for a household is \$25. Yearly dues are not collected for the *fiscal year* in which the resident becomes a member.
- The DCHA can accept e-transfer and will continue to communicate this to members. This may provide a more convenient option for members to pay.
- A member suggested that a fine could be imposed for late dues. The board is confident that the motion proposed will have the same effect.
- A member suggested that the non-member amount be increased at ticketed events. The board will take this item forward.

	For	Against	Abstain
On-line votes	19	1	2
Advanced proxies	0	0	0
In attendance plus accompanying proxies	82	9	1
Total	101	10	3
Motion is carried? YES			

9.4. Result of Meeting with Desert Cove Management (see the DC Management Meeting Report)

Meeting Adjournment: 9:20