

Recreation Hall Rental Agreement

Event: _____ **Name:** _____

Address: _____ **Contact:** _____

Rental Date: _____ **Time Start:** _____ **End:** _____

Will you be using any of the facilities? _____
(ie, Kitchen, sound system)

Total Paid:

Damage Deposit:

Your signature appearing hereon shall be considered your acknowledgment of, and agreement to abide by the terms of these regulations.

Signed this: _____ **Day of:** _____, 20

Renter Signature: _____

Desert Cove Estates Administration: _____

Signature: _____

For Office Use Only

Return of Damage Deposit

Was the recreation Centre left in acceptable condition? **Yes** **No**

Damage Deposit: **Returned** **Shredded** **Other**

Comments: _____

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Rental Regulations

The regulations set out below apply to the rental of the hall at Desert Cove Estates and must be observed by all renters:

1. The hall is available for rental by Desert Cove Residents for private functions "by invitation only".
 - a. No rental fee will be charged for a private function if it is a Desert Cove Resident memorial, birthday and/or going away event.
 - b. No rental fee will be charged for a private function:
 - i. If attendees are Desert Cove Residents ONLY,
 - ii. The DCHA event schedule has been published and the hall is available, and,
 - iii. The function is booked no more than 45 days in advance.

Note: Celebrations of Life will take precedence over these types of events and may result in a cancellation of the private event.
2. Rental applications for the hall are approved on a "case by case" basis by Desert Cove Administration. Potential renters must discuss the details of their planned event prior to approval.
3. A rental fee of \$175.00 (one hundred and seventy-five dollars) is required in advance and payable to Desert Cove Estates Ltd.
4. A fee may be charged if there is a requirement for security or Desert Cove staff to attend the event for any reason.
5. Any damage shall be the responsibility of the private renter. A damage deposit of \$500.00 (five hundred dollars) is required in advance and payable to Desert Cove Estates Ltd. The damage deposit will be returned to the renter after completion of the final hall inspection, providing:
 - a. damages have not occurred and items are not missing from the hall (incl. kitchen)
 - b. general cleaning has been done
 - c. designated parking has been observed
 - d. there has been no disturbances to Desert Cove Residents during the event
6. A Special Event permit is required for the event and will be the responsibility of the renter.
7. Functions where alcohol will be consumed, regardless of whether the alcohol is being supplied by the attendees (BYOB) or by the hall renter, the person(s) booking the hall must obtain a single incidence alcohol event liability insurance policy and must provide proof of same to Desert Cove Administration at least one week prior to the event date. The policy must name Desert Cove Estates Ltd. as an additional insured. Failure to procure or provide proof of this insurance will result in the event being cancelled by Desert Cove Administration.
8. Any early set-up or decorating is not to interfere with any regularly scheduled events or social functions.
9. Use of the sound system and of the kitchen equipment/supplies is to be arranged through the Desert Cove Home Owners Association.

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10. Renters are responsible for cleanup of all areas utilized during the function. Failure to adequately cleanup will result in applicable fees for the cleanup being deducted from the security deposit.
11. The swimming pool, billiard room, fitness centre and library shall be deemed off-limits during all private functions.
12. Parking for guests will be in a specific designated area only.
13. There is to be no disturbance of other Desert Cove residents during your event and all events will run no later than 12:00 o'clock midnight.

Liability

(As defined in SCHEDULE "C" (Regulations 1-42) Desert Cove Estates Rules and Regulations section entitled: Adult Community/Facilities)

5. The Sub-Lessor is not responsible for damage, injury or loss, by accident, theft or fire, to either the property or person of Residents or their guests. This will be considered full notification that you are using the facilities at your own risk. Residents will be held liable for any and all damage caused by them, their guests, servants or others, and the Resident assumes all such responsibility.
6. Recreation Center and facilities are for the use and enjoyment of all Residents. All private activities in the recreation centre must be approved by the Sub-Lessor. Note that permission to utilize the recreation centre for private functions does NOT include use of the swimming pool which is for Residents only.
7. The Sub-Lessor is not responsible or liable for mishaps, accidents or injuries which may occur at or in the swimming pool and jacuzzi, recreation hall or common area. The Resident acknowledges that Desert Cove Estates provides no supervision whatsoever in these areas.
8. The resident is responsible for ensuring that their guests using any of Desert Cove's facilities abide by the rules as posted for the use of that particular facility.